

NACTA June 2014 Reports

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Officer and officer chaired

President – Jeff Hattey

NACTA President's Report – Jeff Hattey – June 2014
 President Report –

As incoming President it was a privilege to send letters of congratulations to award winners who were recognized at the annual conference, and to encourage each to stay active in NACTA. Letters were also sent to all who became new members at the 2013 NACTA conference encouraging them to continue their membership and become involved in organizational activities.

Appointments for vacant Liaison and Committee Chair positions were made: Ron Hanson, was reappointed to Membership Director; Kevin Donnelly was reappointed as NACTA Historian; Jim Baier was appointed National DTA Executive Treasurer;

Provided welcome remarks on behalf of NACTA to the 55th Delta Tau Alpha National Convention on April 3, 2014 hosted by Tennessee Tech University.

Progress was made for selection of future conference locations. The 2015 conference will be hosted by the University of Georgia (Jean Bertrand); a request to host was received from Dr Kinoshita and the University of Hawaii at Manoa to host the 2016 conference; the College of Southern Idaho has indicated a desire to host the 2017 conference. To improve the process for selecting conference sites, an ad hoc committee was to identify strategies for selecting future conference sites. To assist with this process, a set of guidelines of exceptions for the conference host and a database of information from past conferences was compiled to provide to potential host sites.

NACTA continues to look for opportunities to Advancing the scholarship of teaching and learning in agricultural, environmental, natural and life sciences by partnering with like-minded organizations. This year, NACTA coordinated with the Academic Program Section of APLU to host a joint educational workshop to advance documentation of scholarly activities. An outcome of this workshop is an opportunity for faculty to receive a teaching award from APLU to match

master teachers with new faculty. NACTA also continued its most beneficial relationship with NIFA-DOCE to support national priority educational research by creating a forum for investigators to exchange results and experiences.

The Executive Committee met in October to vote on the award nominations that were due October 1st, to plan for upcoming conferences.

I look forward to being able to continue to serve NACTA as Past President. A strong leadership team will be in place that will increase the visibility of NACTA as a leading organization for promoting the scholarship of teaching and learning.

Immediate Past President – Rick Rudd

President-Elect – Bonnie Walters

- ❖ Worked with Ron Hanson on the nomination and selection of Jean Gleichsner and Bob Stephenson for the Murray Brown Award. Thank you Ron for all of your work and help.
- ❖ Contacted Central Region Director-elect candidates with election results. Lyle Westrom is new Central Region Director Elect.
- ❖ I have been in contact with Charles Kinoshita, University of Hawaii, regarding his attendance at Exec meeting at Montana State University.

Secretary Report – Marilyn Parker

General

- Membership records maintained in Microsoft Excel
- Records include contact information (no phone numbers), payment type, membership code/region, unique membership number (no credit card numbers are kept on file)
- Administrative side of the NACTA website provides tools to make better use of the data

Memberships – New and Renewals

- Emails sent to individuals in the fall with two reminders
- Payment taken by check, credit card (VISA or Mastercard) by PayPal (online), fax or mail, or by calling the secretary. Intuit Quickbooks is being implemented as well with *GoPayment* being used at this conference with iPads.
- Members continue to take advantage of the 3-year membership option
- New members receive a “Welcome to NACTA” letter through email and their name is given to the regional director. Regional directors also send a letter of welcome
- Membership listings can be requested by regional directors; individual listings for a particular college can be/are requested for membership reminders or recruiting

Membership –

- Institutions – 112
- Individuals – 600 (approximately)
- Libraries – 52
- Life Members – 125
- Turnover in memberships continues to be approximately 200 per year

Universities/Colleges –

- Institutions receive an email with an invoice for renewal in the fall; reminders are sent again in February and April
- New institutions: Illinois Central College, Peoria for the NACTA Judging Conference
- Noted improvement in obtaining payment for colleges participating in the NACTA Judging Conference
- Schools renewing after an absence: Kirkwood Community College, Cedar Rapids, IA; Oregon State University
- Those which pay for individual memberships (1-3 year memberships), or either a one-time payment, or a yearly renewal: Purdue University, University of Nebraska, University of Illinois, Texas A&M University, Commerce, Virginia Tech, Sam Houston State University, Huntsville, TX
- Colleges not renewed: SUNY Cobleskill, NY; Missouri State University, Springfield; BYU-Idaho
- *Note: If you are aware of changes in deans of colleges, please let the secretary know*

Canada / Foreign Members, Institutions, Libraries (numbers included in above count) –

- Canadian members – 8 / Foreign members – 3
- Institutions – 6
- Libraries – 2 Canadian / 5 Foreign

Teaching Award of Merit / Graduate Student Certificates

- Member institutions receive notification by email when renewal reminders are sent out and another reminder is sent in February or March (we are willing to 'overnight' a certificate)
- Total 72 certificates awarded this year (48 Faculty and 24 Graduate students) which is an improvement from last year (50 total last year)
- Mix of NACTA member and non-member
- Continued importance and awareness of this award to institutions

Online Voting

- Approximately 80 votes were cast for the officer elections
- We are considering going back to the email voting procedure, possibly using the polling feature of email.

Action Item: Encouraging new memberships and retaining memberships is an ongoing theme. Why did 200 members not renew for 2014?

The NACTA Secretary appreciates the additional help of Karen Earwood, Miriah Pace and Nada Olson, with all aspects and the varied responsibilities of the NACTA work.

Treasurer's Report – Marilyn Parker

Membership dues

- Major factor in keeping NACTA financially viable
- Critical to maintain current membership levels or increase
- Dues increase in June 2007 has been beneficial
- Three-year membership payment option is working well
- Those paying the life membership through the \$200 per year plan is also working well
- Membership dues paid through PayPal or QuickBook-Intuit will save on credit card fees

Profit and loss statement

- Created by QuickBooks
- The accounting firm of Deagle & Ames in Twin Falls, Idaho conducted a compilation of the financial records of NACTA to verify the records and the accounting process
- This report is for the NACTA checking account only and maintained at DL Evans Bank in Rupert, ID
- Detailed Profit & Loss statement is available for any NACTA member –shown after this report

Income sources (additional)

- Virginia Tech 2013 Conference of \$4660
- Silent Auction Books sales at the conference and through books donated by Gale (Cengage) and sold online; these monies support the EB Knight, Jack Everly, and Bob Gough Teaching Tips awards
- Royalties from ProQuest and Gale (Cengage)

Donations

- CHS Foundation donation of \$5000 received for the development and printing of the Awards Banquet Program booklet and Abstract booklet (Volume 58 Supplement 1) for all conference participants; this will show on next year's financial records as it was received the first week of June

Expenses

- Administrative help for the Journal, website upkeep, conference preparation, membership maintenance (individuals, institutions, libraries), and accountant help
- Scanning of all historical records and memberships continues
- Pre-Conference for Dr Y. Lincoln was a loss of about \$375

Bank Balance

- Bank statement for the checking account ending May 2014 is \$60,680. (PDF of Disbursements attached separately)

Profit and Loss Statement below –

NORTH AMERICAN COLLEGES & TEACHERS OF AGRICULTURE, INC.
 STATEMENTS OF ACTIVITIES
 FOR THE YEARS ENDED MAY 31, 2014 AND MAY 31, 2013

	<u>May 31, 2014</u>	<u>May 31, 2013</u>
<u>Revenue, Gain and Support</u>		
Membership dues	\$ 62,216	\$ 62,396
Royalties income	1,068	354
Foundation awards	3,500	4,000
Position announcements	100	550
Conference income	4,661	1,979
Miscellaneous income	1,976	1,475
	<u>73,521</u>	<u>70,754</u>
<u>Expenses</u>		
Awards	4,100	4,600
Bank charges	20	-
Conference expense	10,263	4,711
Credit card fees	1,010	1,437
Honorariums	20,244	24,134
Insurance	150	150
Journal expense	10,749	10,109
Miscellaneous expense	79	1,006
Office expense	193	-
Membership refunds	-	525
Postage	1,849	1,409
Professional fees	1,155	2,972
Meetings	544	662
Foundation dues	2,205	-
Administration	5,117	4,015
Supplies	1,010	878
Travel	3,439	3,869
Website expense	3,650	6,645
	<u>65,777</u>	<u>67,122</u>
Increase (Decrease) in Net Assets	7,744	3,632
Net Assets - Beginning	<u>52,022</u>	<u>48,390</u>
Net Assets - Ending	<u>\$ 59,766</u>	<u>\$ 52,022</u>

See Accountants' Compilation Report.

Membership Director's Report – Ron Hanson

The NACTA Campus Ambassador program has been created with 29 NACTA members volunteering to serve as a NACTA Campus Ambassador for their respective campus and to also serve as a member of the NACTA Membership and Public Relations Committee. The names of each Campus Ambassador have been posted as a link on the NACTA website. My goal is to get each Regional Director more involved with the NACTA Campus Ambassadors in their respective region and to develop a line of networking communications. Hopefully this will create opportunities for these 29 campuses/colleges to become more involved with NACTA and to increase their level of participation in NACTA activities.

At the next Membership and Public Relations Committee Meeting, I will be seeking a volunteer to pursue the opportunity of offering a limited selection of NACTA clothing apparel items. The idea still remains to create a NACTA STORE link on the NACTA website. Dana Minihan initiated this effort and had made contact with a clothing apparel retailer in Manhattan. Dana left Kansas State University before the NACTA STORE was put in place. Unfortunately, no further progress has been accomplished with this idea for offering new NACTA logo clothing items for the NACTA membership.

A personal letter of appreciation will again be sent later this summer to each college/university that paid for multiple 2014 NACTA memberships for both faculty and graduate students on their campus.

Editor's Report/Publications Committee Report – Rick Parker

Submissions and Reviewers: Table 1 shows the number of *NACTA Journal* manuscripts submitted, reviewed, accepted and rejected through FastTrack for the past eight years.

Table 1. *NACTA Journal* Manuscripts Submitted and Accepted

Year	Submitted	Accepted	Percent	Rejected	Percent
2013	109	76	70%	33	30%
2012	82	54	66%	28	34%
2011	83	49	59%	34	41%
2010	73	54	74%	19	26%
2009	58	42	72%	16	28%
2008	48	30	63%	18	37%
2007	44	29	66%	15	34%
2006	41	30	73%	11	27%
Average	67	46	69%	22	31%

During the past eight years, manuscript submissions doubled. With about 50 accepted manuscripts per year, each issue of the *Journal* contains 12 to 14 published manuscripts, a reprint from a past *Journal*, Teaching Tips/Notes, occasional book reviews. Last year, 2013, was an exception with the creation and publication of a special September issue on global education, "Globalization: Implications for Teaching and Learning in Post-Secondary Agricultural Education." We received 36 manuscripts. After the reviews, 24 were accepted for the special issue which is posted on the NACTAteachers.org website as volume 57

number 3a. The issue is 156-pages. Hard copies can be purchased through Lulu, a print-on-demand service: <http://www.lulu.com/content/paperback-book/nacta-journal-special-sept-2013/14158331>

Besides the manuscripts submitted through the NACTA FastTrack (<http://nacta.expressacademic.org/>), 16 Teaching Tips/Notes and five book reviews were submitted in 2013. These items are not peer reviewed. For 2014, 30 manuscripts and 11 Teaching Tips/Notes have been submitted as of mid-June. The overall statistics for the NACTA FastTrack site: 704 total submissions in 8 years, including manuscripts, Teaching Tips/Notes and book reviews. On average, manuscripts reviews are completed in 38 days.

The *NACTA Journal* Editorial Board in 2013 consisted of 69 reviewers from 47 different institutions. Reviewers who do not maintain their NACTA membership are dropped. Reviewers with three-year terms ending the last day of June 2014 have all been notified and most asked to serve another three-year term.

Table 2 provides a comparison of the numbers of abstracts submitted to the annual conference for the past six years.

Table 2. Abstract Submissions to the Annual NACTA Conference

Year	Number
2014	250
2013	275
2012	176
2011	185
2010	225
2009	170
2008	140
Average	203

Abstracts were electronically submitted to the website <http://nactaabs.expressacademic.org/>. Each abstract was assigned three reviewers from the NACTA Editorial Board. Based on the reviews abstracts were accepted as oral presentations, poster presentations, or rejected. The local planning committee at Montana State made the final decision on which abstracts would be oral presentation. The abstracts are published as *NACTA Journal*, Volume 58, Supplement 1, in hard copy for participants at the Montana State University in Bozeman. They are also published online on the *NACTA Journal* website (NACTAteachers.org). This year the CHS Foundation donated money to pay for the development and printing of the abstracts for the conference. Miriah Pace developed, assembled and designed *NACTA Journal* Volume 58, Supplement 1, with the help of Karen Earwood and Nada Olson.

All presenters are invited to share their presentations as PDFs for jpgs, which will be posted on the NACTAteachers.org website under the 2014 Conference.

Website and electronic publishing: All issues of the *NACTA Journal* are available on NACTAteachers.org. The most recent eight issues require a member login and password. Older issues of the *NACTA Journal* are available to anyone. An annual hard copy of the 2013 *Journal* was mailed to all members. Again, this year Sheridan Press in Hanover, PA printed and mailed the annual hard copy issue in January 2014 to all NACTA members with paid memberships for 2013. Electronic issues of the *Journal* are also provided to ProQuest and the Gale (Cengage) Group. NACTA receives annual royalty payments from these groups, depending on access.

The NACTAteachers.org website continues as a very valuable communication tool. The content is changed frequently. Based on "hits" Table 3 lists the most popular articles on the website:

Table 3. Most Popular on NACTAteachers.org

Most Popular Articles	Hits
Position Announcements	19644
Upcoming NACTA Conferences	19604
Teaching Awards	19117
NACTA Judging Conference	15643
NACTA Organization	11182
About	11069
2014 Calendar	10619
NACTA Membership	9644
Teacher Fellow Award	6412
Annual Reports	5738

Just an interesting note: Many individuals are coming to the NACTA website to get information about the NACTA Judging Conference.

Prior to our 2014 Conference and marking the 60th anniversary of NACTA, Miriah Pace completely redesigned and updated the NACTA History (<http://www.nactateachers.org/nacta-history.html>). Also, at the request of Chris Morgan, she added a page for the International Committee.

Through the NACTA awards website (<http://nactaawards.expressacademic.org/>) award nominations are submitted and reviewed. This simplifies the nomination and review process for everyone.

NACTA is on Facebook: On Facebook, 575 people "Like" us (up from 416 last year). All measures show an increase over last year. Content is added on a daily basis, except during the summer months. Our Facebook link is <https://www.facebook.com/NACTA.teachers>.

NACTA E-newsletter: We continue to use the E-newsletter to reach a large audience of members and non-members of NACTA. Hopefully more members are relying on the NACTA Facebook and the NACTAteachers.org website. Also three of the websites -- the abstract submission site, the manuscript submission site and the NACTAteachers.org have the ability to easily and quickly email all of the members. More use is being made of this feature to provide members with information and reminders.

Continuing this year: The Second Annual Poster Contest for Graduate Students will be held this year at Montana State University. The format is similar to last year's successful launch.

New this year

QR codes for downloading: QR codes and URL links will be used at this year's conference. One will allow anyone to download an electronic copy of the NACTA Journal, volume 58, supplement 1 which contains the abstracts for the 2014 NACTA Conference. Another one will allow anyone to download and read the NACTA Journal articles that won the E.B. Knight, Jack Everly and Bob Gough awards.

NACTA abstract, instructions and checklist: The NACTA Editor with the help of Miriah Pace and Karen Earwood analyzed 141 rejected NACTA manuscripts. This analysis was used to revise the “Instructions for Authors,” to create a submission checklist and to develop a poster presentation for the 2014 NACTA Conference, “What Makes a Manuscript Publishable in the NACTA Journal?”

AAEA invitation: The NACTA Editor was invited to participate in a symposium titled, “How to Fund and Where to Publish the Scholarship of Teaching and Learning in Agricultural Economics and Agribusiness” This symposium will be held at the annual meeting of AAEA (Agricultural & Applied Economics Association) in Minneapolis, MN, July 27 -29, 2014.

New design for awards booklet: This year we changed and upgraded the design on the Awards Program booklet. The development and printing of this was paid for by a donation from the CHS Foundation. The Awards Program booklet was designed by and assemble with the assistance of Karen Earwood, Nada Olson and Miriah Pace.

Practical applications: In an effort to find a way to reach out to faculty at two-year colleges, we remodeled some of the best published manuscripts from 2013 into one-page “how to” articles. We are looking for ways to distribute these and to test the idea as a means of attracting faculty from two-year colleges. The first ten of these practical/classroom applications are available here:

<http://www.tagmydoc.com/practical2013>.

Recommendations:

- Review a format/modernization change for the NACTA Journal.
- Look into Kindle/iPad publishing of the NACTA Journal.

NACTA Historian Report – Kevin Donnelly

The meetings in Bozeman will recognize the 60th year for NACTA. We have secured the “giant gavel” from Wayne Banwart and it will be on display during the meetings. I have prepared a PowerPoint presentation with the photos of all the past presidents that will run as background during some meal functions. Rick Parker has included a brief historical summary in the awards program booklet. Tracy Dougher is organizing a special recognition in memory of Bob Gough, past Journal Editor from Montana State University, and we will announce that the Teaching Tips section of the NACTA Journal will be named in his honor.

Thanks to the effort Rick Parker and Miriah Pace, a NACTA History section was added to the website earlier this year with the lists from the 50 year history publication posted. More recently, Miriah has updated all of them to current date and posted several additional lists. The history section of the NACTA website contains the following sections:

Introduction
Past Presidents List
Past Presidents with Photos
Annual NACTA Conferences and Dates
Annual NACTA Themes
Distinguished Educator Award Recipients
E.B. Knight Journal Awards
Graduate Student Teaching Awards

Jack Everly Journal Awards
John Deere Awards
Media Award of Excellence
Central and Eastern Regions Outstanding Teacher Awards
Southern and Western Region Outstanding Teacher Awards
NACTA Teacher Fellow Awards
Teaching Award of Excellence Recipients

The website address is <http://www.nactateachers.org/nacta-history.html>.

Regional Director Reports

Eastern Region Director Report – Mark Russell

Letter sent out to new members of NACTA by Eastern Regional Director -

Welcome to the Eastern Region of NACTA!

I am privileged to be your Director for the Eastern Region and am here to address any questions or concerns you may have. I am working on my posters and other Board preparations for the 2014 Annual NACTA Conference at Montana State University in Bozeman, MT on June 25-29 and realized that the registration price increases after May 23rd <https://tofu.msu.montana.edu/cs/nacta>. Dr. Tracy Dougher Tracyaod@montana.edu, and the conference committee have organized an amazing program with exciting educational tours. You can download the program and see for yourself. I sure encourage you all to attend if at all possible.

At my first NACTA conference, the president stated “the discipline at NACTA is teaching and learning, so you can leave your crops or animal sciences at the door”. I found like-minded professionals and a bond of NACTA fellowship developed as members continue to make new friends and often develop collaborative efforts for teaching programs and instructional improvement projects. If this year, the NACTA Conference does not fit in your plans, plan to attend next year, June 16 - 20, 2015, at the University of Georgia.

The NACTA Journal provides you with a wide range of opportunities to publish articles relating to teaching philosophies, creative ideas, methodology, and research related to new teaching innovations, curriculum models, assessment strategies, teaching methods, as well as student recruitment/retention strategies. There is also a very useful and accessible section of NACTA Teaching Tips in the NACTA Journal to document new teaching strategies and/or teaching innovations in the classroom. This is an ideal way to share your scholarship related to teaching and learning. <http://www.nactateachers.org/journal.html>

Being a NACTA member provides individuals the opportunity to be recognized for their scholarship in teaching and learning with the E. B. Knight and the Jack Everly Journal Award; and/or NACTA teaching awards including the Teacher Fellow; Regional Outstanding Teacher, John Deere, Teaching Award of Excellence, Distinguished Educator, or even the Murray Brown NACTA Leadership Award. Nominate and recognize graduate students who excel as teachers in the agricultural disciplines through the Graduate Student Teaching Award. You or one of your colleagues should be nominated

for a Teacher Fellow Award to recognize those individuals whose efforts represent the very best in agricultural higher education. I encourage you to nominate colleagues who are already NACTA Teacher Fellows for Regional Outstanding Teacher. See <http://www.nactateachers.org/awards.html>.

Many agricultural programs also benefit by participation in the NACTA Judging Conference with a wide variety of excellent competitive events. The NACTA 2014 Judging Conference was in Maryville, MO and we now are excited to launch a new "Judging and Student Service Award" to recognize faculty members who provide exceptional service to students, with special emphasis on those coaching competitive judging teams who have participated in the annual NACTA Judging Conference. Our first presentation of this award will be in Bozeman!

For information contact Lyle Westrom, University of Minnesota-Crookston, lwestrom@umn.edu.

It is not too early to begin planning how to become more involved in one of the many opportunities of NACTA addressed above. As with any organization, you reap what you sow. I congratulate you for becoming a member of this exciting professional organization dedicated to the improvement of scholarship and excellence of teaching and learning. Please feel free to contact me if I can be of assistance to you and I sure look forward to seeing you in Bozeman at our NACTA Conference.

Sincerely,



Mark Russell,
Professor of Animal Sciences

Central Region Director Report – Ann Marie VanDerZanden

Throughout the year, as the NACTA secretary, Marilyn Parker, forwarded information on new members from the Midwest Region, I sent a follow up letter of welcome and introduction. A total of **31** new members from the Midwest Region have joined since July 2013. Members are listed below by institution and are Institutional Active unless otherwise noted.

Life Member

Christopher Curry, Iowa State University

Institutional active

Lawrence Caudle, Iowa State University

Guang Han, Iowa State University

Sharon M Nichols-Richardson, University of Illinois

Megan Dailey, University of Illinois

Lulu Rodriguez, University of Illinois

Gary Ochs, University of Illinois

Dustin Boler, University of Illinois

Felipe Cardoso, University of Illinois

Jonathan Coppess, University of Illinois

Jeffrey W Matthews, University of Illinois

Nathan Schroeder, University of Illinois

Dawn M Bohn, University of Illinois

Robert Schooley, University of Illinois
D K Lee, University of Illinois
Jan Brooks, University of Illinois
Paul Stoddard, University of Illinois
Jeff Williams, Kansas State University
David Geiger, Kansas State University
Cassandra Jones, Kansas State University
Rebecca Atkinson, Southern Illinois University
Jon Schoonover, Southern Illinois University
Rebecca Bott, South Dakota State University
Carol Swaim, University of Missouri, Columbia

Graduate Students

Andrew McCubbins, Iowa State University (Graduate student)
Daniel E Weber, University of Illinois (Graduate student)
Sarah Scholl, University of Illinois (Graduate student)
Bryson Haverkamp, Kansas State University (Graduate student)
Kim Kerschen, Kansas State University (Graduate student)

Active

Amber Adams Progar, University of Minnesota, St Paul (Active)
Kimberly Cash, Lincoln University, MO

Western Region Director Report – Brenda Seevers

In July, 'Thank you for attending' letters were sent to all new NACTA conference, Western region attendees. Fourteen (14) new members from the Western region joined following the 2013 conference at Virginia Tech.

Dr. Pauline McFall – American Samoa Community College
Dr. James McConnel – University of Guam
Dr. Elizabeth Yakes – University of New Mexico
Dr. Sharadchandra Marrhatta – Kauai Community College
Dr. David Ringuette – Windwaves Community College, HI
Dr. Michael Petronis – New Mexico Highlands
Dr. April Ulery – New Mexico State University
Dr. Anton Bekkerman – Montana State University
Dr. David Still – Cal Poly Pomona
Dr. Molly Lewis – Hartnell College, CA
Dr. Peter Kilduff – Cal Poly Pomona
Dr. Stacey Darling-Novak – University of LaVerne – CA
Dr. Kristen Benedict – Central Arizona College
Dr. Pauline Harvey – UAF/Chukchi Campus

Throughout the year, as the NACTA secretary, forwarded information on new members from the Western Region, a letter of welcome and introduction was sent. Five new members from the Western Region were contacted.

Dr. Robert Tripepi – University of Idaho
Dr. Helen Joyner – University of Idaho (Life Member)
Dr. Ruth Woiwoode – Colorado State University
Dr. Mac Burgess – Montana State University
Dr. Frank Hodnett – New Mexico State University

I would like to thank Montana State University and Dr. Tracy Dougher, 2014 NACTA Conference Chair for hosting the 2014 NACTA annual meeting. Communications were sent to me as the Western Director. They are to be commended for the dedication and strong organization. I'm sure it will be an excellent conference.

Thank you for the opportunity to serve as the Western Region Director. My deepest apologies to the Executive Committee and organization that extenuating circumstances prevented me from participating in the conference both last year and again this year. NACTA is an excellent organization to support growth, knowledge, and collegiality among teachers and colleges of agriculture.

Southern Region Director Report – Jean Bertrand

New member report from the Southern Region:
No. attending 2013 meeting as non-members: 46

Number new *Institutional Active* members in 2014: 10

1. Robert Strong, Texas A&M-College Station
2. Kyle Colton Flynn, U of AR-Fayetteville
3. Christian Baldwin, Miss State
4. Chris Mortensen, U of FL
5. Amy Harder, UIUC
6. Meghan Baker, NCSU Extension
7. Hartwig Henry Hochmair, U of FL
8. Gaea W. Hock, Miss State
9. Wendell Porter, U of FL
10. Heather Dunn, Clemson University

Number new *Active* members in 2014: 2

1. Zachary Moore, U of LA at Monroe
2. Janis Bush, U of TX, San Antonio

Number new graduate students in 2014: 10

1. Megan Goodwin, UT-Knoxville
2. Jessica Holt, U of FL
3. Hillary Valdetero, Clemson University
4. Chelsey Francis, Clemson University

5. Cameron Jernigan, U of AR-Fayetteville
6. Jessica Holt, U of FL
7. Laura Ingwers, U of GA
8. Natalie Kincy, U of GA
9. Ginger Bushey, NCSU
10. Caroline Dunn, U of FL

Number new lifetime members in 2014: 2

Total new members in 2014: 22

Emails were sent both from the NACTA Secretary, as well as from me, Jean Bertrand, Southern Region Director, welcoming them to NACTA.

Standing Committee Reports

2014 Conference Program & Host Site – Tracy Dougher

2015 Conference Program & Host Site – Jean Bertrand

2015 Annual NACTA Meeting

The Annual NACTA Meeting will return to the southern region in 2015 when the University of Georgia is will host at the University of Georgia Hotel and Conference Center from June 16-20, 2015.

Journals Awards Report – Neil Douglas – Berea College, Kentucky

The Journal Awards Committee again reviewed, ranked, and selected articles for the 2014 journal awards from among many outstanding articles. Initial ballots were sent to committee members in mid-February. Of the 44 eligible articles, 10 (23%) were ranked as first and 6 (12.5%) as second. Seven articles from the initial ballot were then selected as finalists to appear on the second ballot issued in March. Award winners were notified via email during the first week of April. This year, two articles were chosen for honorable mention. Additionally, the teaching tips again showcased outstanding, dynamic, and effective ideas. Of the 15 tips submitted for the 2012 issues, 5 tips were ranked first and 5 were ranked as second. The tip selected for the 2014 award consistently ranked high on the initial ballots.

Committee members recently expressed concern regarding the length and content of these tips, however. Members pointed out that some tips resembled mini journal articles

and were concerned that future submissions may continue to evolve beyond the original intent. As such, many members suggested more rigorous selection criteria be employed by editorial staff that could include, but are not exclusive to, word limits, scope, and/or general themes. The committee felt that published tips should most poignantly reflect the spirit for which these were intended and as such, should provide short, informative, and interesting thoughts and reflections on achieving effective pedagogy.

Four new members participated in the 2013 selections. All that have dedicated themselves to this hard work are most appreciated. This year, 14 of the 23 total members submitted ballots. Our committee actively recruited these new members in an effort to broaden, renew, and expand the committee's ability to recognize and promote NACTA scholarship.

Journal Awards Committee Members that selected journal award winners:

Allen, Crystal	University of Illinois
Cooke, James C.	Abilene Christian University
Douglas, Neil	Berea College
Estep, Christopher	Sul Ross State
Ewing, John	Penn State
Gilbert, Rodney	Delaware Valley College
Logan, JoAnne	University of Tennessee, Knoxville
Marsh, Lurline	University of Maryland, Eastern Shores
Nicodemus, Michael	Abilene Christian University
Olexa, Michael	University of Florida
Radhakrishna, Rama	Penn State
Stark, Robert	University of Arkansas at Monticello
Stephenson, Robert	Fort Hays State University
Westrom, Lyle	University of Minnesota, Crookston

As always, the committee would like to express its gratitude to Editor Rick Parker for his expertise and diligence in selecting articles for the 2012 NACTA Journal. The committee chair would also like to express appreciation to NACTA Secretary Marilyn Parker for her unwavering support of our committee and its goals.

This being my final year, I have appreciated the opportunity to serve the committee a total of 12 years with the previous six as chair. During this time the committee established the Top Teaching Tip Award and improved the balloting and communication process. Through no fault of the previous chair, ballots and other materials sent by post reached members at different times due to various factors. Members sometimes missed the chance to contribute to the selection process and hence, were not recognized for their time and effort. Communicating via email allowed me to effectively deliver and track ballots and messages. This system also extended time available for ranking the ever growing pool of articles.

Committee members elected Dr. Crystal Allen (University of Illinois) as chair-elect. I have known Crystal as a friend, 4-H mother, and colleague. She actively participated every year in the balloting process and attended every committee meeting since joining. As chair, I am exceptionally confident that Crystal will lead this committee forward.

In closing, the NACTA Journal Awards Committee has selected the following articles and teaching tip/notes for recognition from the 2013 issues:

E. B. Knight

C. T. Stripling, T. G. Roberts and G. D. Israel

“Class Attendance: An Investigation of Why Undergraduates Choose to Not Attend Class”

57(3):47-59

Jack Everly

Sarah E. Burlison and Brian E. Myers

“Actual Versus Preferred Laboratory Classroom Practices: An Evaluation of the Effectiveness of Laboratory Classroom Teaching at the Post-Secondary Level “

57(1):16-23

Honorable Mention

Harouna A. Maiga and Marc L. Bauer

“Using Interactive Flash Games to Enhance Students’ Learning in Animal Sciences”

57(3):60-66

Steven J. Rocca

“Comparison of Factors Influencing the College Choice of Matriculant and Non-Matriculant Students into a College of Agriculture “

57(2):72-78

Top Teaching Tip

Kulbhushan Grover and Shelly Stovall

“Student-centered Teaching through Experiential Learning and its Assessment”

57(2):86

Educational Issues & Teaching Improvement Report (EITI) – Kimberly Moore, University of Florida

The EITI committee met on June 28, 2013. There were 12 individuals in attendance at the meeting.

The committee voted to keep Kimberly Moore in the position as chair until 2016 and she accepted. She was unanimously voted to continue.

A list of past Blue Ribbon presenters was started to avoid asking someone twice. The committee suggested Ron Hansen should be the Blue Ribbon speaker for the 2014 meeting and he accepted.

Second order of business was to discuss workshop ideas for 2014. The following workshops are on the program for the 2014 meeting:

One-on-one mentoring - Friday June 27 - 11 to 12:30

This workshop is designed to give graduate students and assistant professors a chance to sit and talk one-one one with faculty at different levels in their careers. Interested workshop attendees can talk with deans, department heads, full professors and associate professors in order to get different perspectives about a career in academia.

How to get started to put your class online (or parts of it online)? – Saturday June 28 - 2:30 to 4:30

This workshop will discuss some of the key steps to consider before taking the plunge to flip your classroom or put parts of your course online. This workshop will be in the form of a panel discussion with faculty who have put their courses online, discussing the challenges they faced and rewards from the experience. Helpful tips will be suggested on how to get started.

Other ideas for future workshops are: Technology 101 in the classroom – what is required and what students are using; examples on how to be effective and how students actually use the technology; learning outcomes and assessment.

For the good of the order – organize optional tours of the campus; tours for guests too; more rooms for posters and keep them up a little longer to view.

Teacher Recognition Committee Report – Nick Fuhrman, University of Georgia

1. Summary of awards presented and future needs
 - a. The Teacher Recognition Committee reviewed 37 award dossiers this year and will present 36 teaching awards (51 awards were presented in 2013 and 39 were presented in 2012), in addition to the Distinguished Educator and Murray Brown awards. A **new award**, the *NACTA Judging and Student Service Award*, will also be presented to two deserving candidates.

Award	Number Presented
Graduate Student	11
Teacher Fellow	21
Regional	1 (southern)
John Deere	0
Award of Excellence	1
NACTA Judging and Student Service Award	2
Distinguished Educator	Dr. Mike Mullen
Murray Brown (2 this year)	Drs. Jean Gleichsner and Bob Stephenson

- b. The committee would like to encourage nominations for the John Deere Award (which has not been awarded for the past 3 years).
2. The Teacher Recognition Committee and the NACTA Executive Committee have voted on some changes to the award names to occur in 2015. The following table describes these changes:

Current Award Name	New Award Name (as of 2015)	Updated Selection Criteria
Teacher Fellow Award	NACTA Educator Award	<ul style="list-style-type: none"> • Same
Regional Outstanding Teacher Award	NACTA Teaching Scholar Award	<ul style="list-style-type: none"> • Heavier commitment to NACTA emphasized • Teaching influence beyond the state level • Total awards given per year = up to 1% of the NACTA membership (~8/yr)

- a. These new award names will be introduced this year and officially presented for the first time at the 2015 NACTA Conference at the University of Georgia in Athens, Georgia.
- b. The diagram describing the progression of awards will be revised and posted on the NACTA website to reflect these changes.

2014/2015 NACTA Teacher Recognition Committee Members

Member	University	Member	University
Nick Fuhrman, Chair*	Univ. of Georgia	Mickey Latour	Purdue Univ.
Grace Armah-Agyeman	SW Minn. State Univ.	Lurline E. Marsh*	Univ. of MD Eastern Shore
Kirby Barrick	Univ. of Florida	Ed Miller	Oklahoma State Univ.
Michelle Burrows	Univ. of Nevada Reno	Foy Mills, Jr.*	Sam Houston State Univ.
W. Stephen Damron	Oklahoma State Univ.	Greg Miller	Iowa State Univ.
Sam Doak*	Virginia Tech	Jeannette Moore	North Carolina State Univ.
Kevin Donnelly	Kansas State Univ.	Michael D. Mullen	North Carolina State Univ.
Will Farmer*	North Carolina State Univ.	Tory Parker	Brigham Young Univ.
Harry Field	Oklahoma State Univ.	Nick Paulson	Univ. of Illinois
Jean Gleichsner*	Fort Hays State Univ.	Greg Pillar	Queens Univ.
Kelsey Hall	Texas Tech Univ.	Marcus Pollard*	Univ. of Georgia
Lynn Hamilton	CA Poly State Univ	Bryan Reiling	Univ. of Nebraska
Alan Hansen	Univ of Illinois	Herman A. Sampson	North Carolina State Univ
Ronald J. Hanson	Univ of Nebraska – Lincoln	Shelly R. Sitton	Oklahoma State Univ
Cindy Haynes*	Iowa State Univ	Ray Smith*	Abraham Baldwin Ag Coll
Jennifer Henke	Univ. of California	Robert J. Stephenson	Fort Hays State Univ
Robin Peter Horstmeier	Univ of Missouri	Kirk Swortzel	Mississippi State Univ
Dann Husmann	Univ of Nebraska – Lincoln	Elaine Turner	Univ. of Florida
Donald M. Johnson	Univ of Arkansas	Bonnie Walters*	Univ. of Wisc. – River Falls
David Jones*	North Carolina State Univ	Wendy Warner*	North Carolina State Univ
Prasanta Kalita*	Univ of Illinois	Jerry Williams	Virginia Tech
Angela Kent	Univ of Illinois	Dean Winward*	Southern Utah Univ
Thomas Kuzmic	Oklahoma State Univ		

Note. * Attended 2013 committee meeting in Blacksburg, Virginia

International Committee Report – Chris Morgan, University of Georgia

Minutes from International committee meeting, 6-28-13. In attendance:

Anil Kumar Chaudhary	Penn State
Melanie Miller Foster	Penn State
Laura White	New Mexico State
Anton Bekkerman	Montana State
Carol Speth	U of Nebraska-Lincoln
John Galbraith	Virginia Tech
Melissa Hendrickson	NC State
Carlos Gomez	University of Peru – Molina
Sharad P. Marahatta	Kauai Community College U of Hawaii
Paula Faulkner	NC A&T St University
Inge White	U of Hawaii, Windward Com College
Jay Jayaratne	NC State University
Chris Morgan	University of Georgia

Business

- Sign in: Indicate if you would like to be designated as a member of the International Committee (3-year term)
- Quick introductions: name & institution
- Pre-Conference Workshop Update: *Effective Measurement of Student Learning Experiences* w/ Keynote speaker Dr. Yvonna Lincoln (Melanie and Daniel Foster)
 - Should we continue this? Annual? Biennial? Topics? Leaders?
 - Very positive response
 - Some concern about appropriateness of material for beginners vs. advanced.
 - Ideas for future pre-conference workshops:
 - Grant writing for international experiences
 - Fulbright

- Service-learning during study abroad: World Bank, UN, etc.
- How to report data from international experiences—a “road map” or “recipe”

The Purpose of the International Committee

The general responsibilities of the International Committee shall be to; (a) disseminate items of interest to NACTA members concerning international agriculture; (b) encourage publication of articles on international agriculture in the NACTA Journal; and (c) serve as liaison between NACTA and other organizations involved in international agriculture. (NACTA Bylaws, Article III, Section 7)

- Melanie will continue to take lead on workshop with subcommittee of Anil, Laura, & Melissa
- Educational workshop this afternoon: *How to Get Started in International Agriculture Programming* (Laura White)
 - Suggestions for future workshop topics (3-5 year vision)
 - How we talk about these experiences (and how students talk about these experiences; how to show value)
 - Possible videos:
 - “Why is international work important?” one sentence responses
 - “Tell me about your program and how you got started” 2-3 minutes
- International Special edition to the *NACTA Jour.* (Mark Russell & Daniel Foster)
 - Reviewers needed
 - Members seemed open to help, Carlos Gomez volunteered.
- Discussion item: How can this committee better fulfill its purpose?
 - Be more proactive in sharing activities and opportunities of international interest with NACTA members.
 - Here are goals from last year:
 - Create “Global and International Resources” tab on NACTA website [Chris]
 - Add a “student recruitment” link/tab
 - Add a “Int’l trip checklist” link
 - Include Carlos Gomez with this; he has ideas for page.
 - Conducting Global Experiences (syllabi, texts, etc.) [Margaret Khaitso]
 - Institutional People & Contacts [Paula Faulkner]

- Other ideas and suggestions
 - Capture videos or testimonials of NACTA members who have had successful international experiences (e.g., how they got involved with their project, a “road map” for others to follow, etc.)
 - Linking to student blogs of international experiences (perhaps blogs that are good examples of how to blog)
 - Include videos of conference presentations that have an international focus
 - Link to posters—find good examples for students (“to show students what can be done”)
- Adjourn

Liaison Reports

Delta Tau Alpha (National Honor Society) – Jean Gleichsner, National DTA Advisor, Fort Hays State University

Greetings to the Executive Committee and members of the North American Colleges and Teachers of Agriculture, I am pleased to report on the activities of DTA over the past year. Total historical membership is over 16,000.

National DTA Website. Information about DTA can be found at <http://bigcat.fhsu.edu/agriculture/natdta>.

55th Annual National Convention Highlights. The National Convention was hosted by Tennessee Tech University in Cookeville on April 3-5, 2014. A special thank you goes to the members and advisors of Tennessee Tech University DTA Chapter for hosting a great convention.

- Fourteen chapters attended the national convention.
- New officers were elected. The officers for 2014-2015 are:
 - ✓ President: Andrew Minson, Southeast Missouri State University
 - ✓ VP-Eastern: Matthew Shelton, Tennessee Tech University
 - ✓ VP-Midwest: Jessica Ratliff, Missouri State University
 - ✓ VP-Southern: Claudia Martinez, Sam Houston State University
 - ✓ Secretary: Izabella Michitsch, Missouri State University
 - ✓ Parliamentarian: Dakota Oehl, Southeast Missouri State University
 - ✓ National Advisor: Dr. Jean Gleichsner, Fort Hays State University (2nd year of a two-year term)
 - ✓ National Treasurer: Dr. James Baier, Tennessee Tech University - Cookeville (elected to 1st year of a two-year term)
- University of Central Missouri won the Agriculture Quiz Bowl and Abilene Christian University was second.

- Missouri State University received the Corbus Award as outstanding chapter. Honorable mention went to Sam Houston State University and Morehead State University.
- Abilene Christian University won the Highest % Convention Attendance. Honorable Mention went to University of Central Missouri and University of Louisiana - Monroe.
Missouri State University won the Highest Convention Attendance. Honorable Mention went to Sam Houston State University.

Future Conventions

The convention normally rotates among the three regions. Bids have been accepted through 2015.

- 2015 (Midwest) – Missouri State University
- 2016 (Southern) – Open
- 2017 (Eastern) – Open

Association of College Honor Societies (ACHS). ACHS has created a national project as a way to achieve a long-standing goal of the organization: to increase the visibility of both ACHS and its member societies in the higher education community. The ACHS National Project is on social responsibility. As a member society, DTA Chapters are encouraged to participate in the national project. Ideas for projects are available at the ACHS web site (a link to the ACHS web site may be found at the DTA web site).

National Faculty Officer. The term for National DTA Advisor will expire in 2015. Dr. Elizabeth Walker, Missouri State University is willing to serve pending appointment by the NACTA President.

NACTA Judging Conference – Lyle Westrom, University of Minnesota, Crookston

The 2014 NACTA Judging competition was held at Northwest Missouri State University on April 10-12. Results are available on-line at www.judgingcard.com. Twelve competitions were held. Six hundred and forty-nine (649) contestants/entries participated from 39 schools. The competing schools were almost evenly divided between two-year division and four-year division.

A business meeting was held on Friday, April 11th with ten schools in attendance. The key items of business included a discussion of contest rules being in line with the constitution. It was noted that agricultural mechanics still needed review. The following motion passed with a roll call vote to remove from Article II Section 5 “With the exception of: Students may participate as official contestants a maximum of twice in the junior college division and twice as a senior college contestant in the soils contest”.

Kevin Donnelly from Kansas State University gave an update on the NACTA Coach's Award. The endowment for this award stands at \$8,000. The goal was to have the endowment at \$10,000. The first recipient of the Coach's Award has been determined. The recipient will be honored at the NACTA meeting in Montana, June 2014. Kevin stated that the parent NACTA organization wants to strengthen ties with the NACTA Judging Contest colleges/universities.

Lyle Westrom encouraged people to attend the NACTA meetings in Bozeman, Montana in June. He emphasized that the NACTA summer meetings focus on teaching and would be useful for two and four year schools.

Derek Dick was elected as the NACTA Judging Coaches President for a two year term.

The 2015 NACTA Judging Contests will be held at Blackhawk East on April 8-11. Future NACTA Judging Contest sites include the University of Minnesota Crookston in 2016 and Kansas State in 2017.

APLU (Association of Public and Land-grant Universities) – Jean Bertrand, University of Georgia

The Academic Program Section of APLU will host a Teaching Summit from June 22 to June 24, 2014 at the Hilton Garden Inn, Bozeman, MT in conjunction with the NACTA meeting in Montana. The agenda is as follows:

TIME	EVENT	DETAILS
Sunday June 22, 2014		
4:30	Registration	
5:30	Reception	
Monday June 23, 2014		
7:00-8:00 AM	Breakfast	
7:00 - 4:30 PM	Registration	
8:00–9:30 AM	Keynote Speaker	<p>Roles for Education Specialists within Disciplinary Departments: Investigating the Phenomenon of Science Faculty with Education Specialties (SFES) Across the U.S.</p> <p>Kimberly D. Tanner, Professor of Biology, San Francisco State University</p> <p>Efforts to improve science education in the U.S. have included the hiring of Science Faculty with Education</p>

		<p>Specialties (SFES) – scientists who take on specialized roles in science education within their departments and focus their professional efforts on strengthening undergraduate science education, improving K-12 science education, and/or conducting discipline-based education research (Bush et al, 2006, 2008, 2011, 2013). Numerous assertions, assumptions, and questions about SFES exist, yet studies of SFES have been limited. In this interactive session, Dr. Kimberly Tanner will engage the audience in thinking about what roles an education specialist might play within a disciplinary department. Additionally, she will present findings from the first large-scale study of U.S. SFES, who are widespread and increasing in numbers, as well as share a guide that has been used by a variety of departments and colleges to hire education specialists into disciplinary departments.</p>
10:00–12:00 PM	Documenting Teaching Scholarship	<p>Moderator: Kimberly D. Tanner, Professor of Biology, San Francisco State University</p> <p>Panelists: William Silvia, Professor, University of Kentucky Elaine Turner, Dean, University of Florida Tracy Hoover, Associate Dean for Undergraduate Education, College of Agricultural Sciences, Pennsylvania State Univ.</p> <p>This session will look at: What constitutes scholarship of teaching and learning? How do new faculty members add research focused on teaching and learning within their discipline to the disciplinary-based research they are conducting? How do faculty communicate scholarship research in such a way that P&T committees recognize the work done as part of the faculty’s research function and not their teaching function? How do administrators communicate these ideas to the P&T committees? Where do faculty publish research on teaching and learning? Based on discipline, how do department chairs communicate requirements/suggestions for scholarship of teaching and learning? How does the culture of a department or college affect the development of scholarship of teaching and learning?</p>
1:30 - 3:00 PM	Evaluating Teaching Effectiveness	<p>Moderator: Cynda Clary, Associate Dean, Academic Programs, College of Agricultural Sciences and Natural Resources, Oklahoma State University</p> <p>Panelists: The Flipped Classroom – Frank Dooley, Associate Provost,</p>

		<p>Purdue University The Online Classroom – Jim Flowers, Head of the Department of Agricultural and Extension Education, North Carolina State University Quality Matters - Jeff Hattey, Assistant Dean, The Ohio State University</p> <p>This session will address: How an individual faculty's teaching makes a contribution to the whole of the teaching community in their department's/college's program? How do faculty assess student learning outcomes? What are the different learning outcomes from internships, research, written communications, etc.? How are different teaching techniques impacting students? How do faculty evaluate different types of teaching? What makes for effective teaching in different types of classrooms and how do we evaluate that from both the peer and student perspective? How is a faculty member evaluated (Peer eval, administrator evaluation, Student evaluation)?</p>
3:30 - 5:00 PM	Mentoring – Beyond teaching or advising	<p>Moderator: Ted Whitwell, Associate Dean for Academic Affairs, College of Agriculture, Forestry, and Life Sciences, Clemson University</p> <p>Panelists: Todd Winters, Dean, College of Agriculture and Applied Sciences, University of Tennessee, Martin Bob Graalman, former director of Office of Scholar Development, Oklahoma State University</p> <p>This session will explore the trend of academic advising changing to more of a mentoring role and what this can mean for faculty.</p>
Tuesday June 24, 2014		
8:00 – 10:00 AM	Mentoring Across Cultures	<p>Moderator: Nora Smith, Assistant Dean, Academic Programs, College of Agriculture, Montana State University</p> <p>Panelists: Tracy Sterling, Department Head, Land Resources and Environmental Sciences, Montana State University Julian Collins, Program Director, Designing Out Community Program, College of Engineering, Montana State University Sweeney Windchief, Professor, Department of Education, Montana State University</p> <p>This session will examine diversity issues related to student</p>

		mentoring and success.
10:30-12:00 PM	Grantsmanship	<p>Moderator: Siva Sureshwaran, Division Director of Community and Education, National Institutes of Food and Agriculture, USDA</p> <p>Panelists: April Ulery – Professor, Soil Sciences, New Mexico State University Mike Evans, Professor, Horticulture, University of Arkansas Jean Bertrand, Assistant Dean, College of Agricultural & Environmental Sciences, University of Georgia</p> <p>This session will allow individuals who have been highly successful in education-related grants or in building educational components into larger research grants to highlight their winning practices. At the end of the session, participants will also hear about the Academic Programs Section Innovative Teaching Awards, a new award intended to incentivize people to not only talk about teaching and learning but also to do something to improve teaching and learning at our respective institutions.</p>
12:01-5:00 PM	APLU/NACTA Workshop	<p>Box lunches and APS/NACTA Workshop</p> <p>1:30 – 1:45 pm - Welcome and Overview – Tracy Hoover, Pennsylvania State University and Jeff Hattey, The Ohio State University</p> <p>1:45 – 3:00 pm</p> <ul style="list-style-type: none"> • Using good pedagogy in the classroom/laboratory & new ways of sharing knowledge • Building a philosophy of teaching & assessing impact in your classroom – Ann Marie VanDerZanden, Professor, Horticulture, Iowa State University <p>3:30 - 5:00pm</p> <ul style="list-style-type: none"> • How to measure co-curricular activities & documenting teaching scholarship- Susie Whittington, Professor, Agriculture Communication, Education, and Leadership, The Ohio State University

Ad Hoc Committee Reports

Blue Ribbon Presenters – Kimberly Moore, University of Florida

Montana State – 2014 – Ron Hansen

Virginia Tech – 2013 – Susie Whittington
University WI-RF - 2012 – Bonnie Walters
University Alberta - 2011 – Gary Moore
Penn State - 2010 – James McKenna
Ok State - 2009 – Linda Martin
Utah State - 2008 – Foy Mills
University IL – 2007 – Kirby Barrick
University BC, Canada – 2006 – Wayne Banwart
ATI – OSU Wooster – 2005 – Gary Moore
University FL – 2004 – Gail Kauwell
Cal Poly – 2003 – J Scott Vernon
University NE – 2002 – Dennis Duncan

NACTA Ad Hoc Site Committee Report – *Prepared by the EITI Committee*

Standard Operating Procedures:

- a. President and executive committee contact interested host institutions about hosting a future NACTA conference at least 5 years in advance (see sample letter below)
- b. Information from past conference host is sent to potential host
 - i. Expected attendance – based on past meeting numbers for last 3 conferences
 - ii. Number of meeting rooms needed for
 1. Oral presentations
 2. Business and general sessions
 3. Poster sessions
 - iii. Number of hotels and rooms needed
 - iv. Meal expectations – based on number of attendees plus guests
 - v. Sponsorship expectations – up to host institutions
 - vi. Number and types of tours needed – 4 to 5
 - vii. Transportation
 1. Buses for tours

2. Airport transportation – if needed
3. Shuttles between hotels and conference venue
- viii. Amount of budget - recommendation to build conference on cost recovery based on registration and sponsors
 1. Finances including profits and losses for conference are the responsibility of the host institution. If any profits are generated, the host institution have traditionally donated these processed to NACTA
- c. Duties of host institution
 - i. Recommend a program and theme to NACTA executive committee
 - ii. Establish a web page for conference
 - iii. Coordinate conference activities
 1. Presentations
 - a. Oral
 - b. Posters
 - c. General sessions
 - d. Annual meeting
 2. Meals
 3. Tours
 4. Transportation (if needed)
 5. Video conferencing?
 - iv. Host the conference
 - v. Provide a post conference report including evaluation and financial summary to Executive committee during fall meeting
 - vi. Year before hosting (at annual meeting) – provide informational materials at table, provide short informational video, and give a brief personal invitation at the business meeting
- d. To be considered as a host institution a letter from President or Dean of potential host institution to NACTA president and Executive Committee must be sent. The letter needs to include:
 - i. Formal invitation to host annual NACTA conference
 - ii. The letter should outline the process that the host institution will use and include
 1. Host planning committee
 2. Potential rooms and venue
 3. Potential housing/rooms
 4. Transportation – if needed
 - iii. Projected budget and commitment (based on information from past hosts)
- e. Executive committee discusses potential host and makes recommendations during fall meeting

Year

Site

2013	Virginia Tech
2014	Montana State University
2015	University of Georgia
2016	University of Hawaii
2017	Midwest?
2018	British Columbia?

More detail on NACTA 2010 at Penn State.

- Expected attendance- We had built the conference on 240 attendees (regular and guests), this number was based on registration data from the past three NACTA Conferences. Our final count was **329 regular registrants and 44 guests**. Luckily the conference center, local hotels, and our staff were able to accommodate additional attendees.
- Number of meeting rooms needed – We used previous conference programs to determine room needs (number, size, etc.). We had 5 rooms for each oral presentation slot. Bigger rooms for business and general sessions. The poster sessions need to be in rooms that have the capacity to allow all registrants access to posters. I’ve attached an excel spread sheet that may help you.
- Number of hotels rooms needed – We ended up using 213 rooms, 175 were at the Penn Stater, the host hotel. Then due to demand, we worked with local hotels to provide 38 additional rooms.
- Amount of budget to work with – We built the conference on cost recovery based on registration plus the funding we received from APS, USDA/SERD and our college.
- Meal expectations – based on attendees plus guests – see above
- Number and type of tours needed – we hosted 5 tours, had planned on 4 but registration numbers required an additional tour
- Sponsorship expectations; who is responsible for this? – As conference host we secured funding from USDA/SERD and APS of APLU. Penn State CAS also committed funds to our conference
- Recording/video conference of workshops –_rooms and/or equipment to record select workshops and/or video conference part of the NACTA meeting for a fee
- Pre-conference and/or post-conference workshops

NACTA Conference Abstracts and			
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Presentations				
Year	Abstract Submitted (n)	Abstracts Accepted (n)	Oral Presentations (n)	Poster Presentations (n)
2009				
2010				
2011		181	83	98
2012		166	72	94
2013		213	118	95

Sample letter from NACTA President to potential host:

Dear xxxxxxx:

The purpose of this letter is twofold. First, I want to thank you on behalf of the NACTA membership for your willingness to have xxxxx host the xxxx NACTA Conference. Second, I want to convey to you on an informal but written basis the general conditions and responsibilities concerning the hosting of the annual conference.

As stated in Article III of the NACTA Bylaws, your institution is to establish an official NACTA xxxx Conference Program and Host Site Committee (CPHSC) with the following responsibilities: "*Section 2. Conference Program and Host Site Committees.* The general responsibilities of the Conference Program and Host Site Committees shall be to: (a) recommend to the Executive Committee a program and theme for the annual conference at the host institution; (b) establish a web page for the conference that becomes available within four weeks following the previous year's conference, (c) coordinate conference activities; (d) host the conference; and (e) provide a post-conference report including an evaluation and financial summary to the Executive Committee via a copy sent to the Secretary/Treasurer. Each host institution shall select the chair and membership of the Conference Program and Host Site Committee established for its particular conference. The director of the region in which the conference is to be held shall also be a member of this committee. A preliminary program and theme shall be presented to the Executive Committee for approval during the fall executive meeting approximately eighteen months preceding the host institution's conference."

As indicated above, the CPHSC chair needs to be present at the Executive Committee meetings held at the xxxx conference. In addition, the committee chair needs to present a final update concerning the xxx conference at the xxx fall Executive Committee meeting.

Along with the Executive Committee, the CPHSC chair needs to work closely with the following individuals in planning and coordinating appropriate components of the conference: NACTA Secretary, Journal Editor, Chair of Educational Issues and Teaching Improvement Committee, and the Host Committee Silent Auction Liaison.

The following promotional items need to be prepared for presentation at the xxx Conference: 1) informational materials at a table or other appropriate location, 2) a short informational video, if possible and 3) a brief personal invitation to be delivered at the business meeting and the awards banquet. In addition, a website showing at least the beginning time/date as well as the date and time of the final conference event should be available.

Finances (including any profits or losses) for the conference are entirely the responsibility of your institution. If any profits are generated, the host institutions have traditionally donated these proceeds to NACTA. In recent years, NACTA has hosted USDA-National Institute of Food and

Agriculture (NIFA) – Division of Community and Education (DOCE) workshops as a part of the annual conference program, and DOCE has provided monetary support for that effort.

NACTA has had a long and wonderful tradition of outstanding conferences hosted by institutions such as Montana State University. I look forward to the opportunity to visit your campus in xxxx for the xxxx NACTA Conference.

If there is anything I or any of the other NACTA officers can do to help facilitate planning, please do not hesitate to let us know.

Sincerely,

NACTA President

<http://www.nactateachers.org/>

Sample Letter below from Montana State University to the NACTA Executive Committee –



June 13, 2012

Dear Dr. Jeanette Moore, NACTA President:

Greetings from the University of Mountains & Minds, Montana State University (MSU) in Bozeman, Montana!

We would like to submit a notice indicating Montana State University's interest in hosting the 2014 NACTA Conference.

As the foundation of the land grant mission at Montana State University, the College of Agriculture and the Montana Agricultural Experiment Station provide instruction in traditional and innovative degree programs and conduct research on old and new challenges for Montana's agricultural and natural resource communities. This integration creates opportunities for students and faculty to excel through hands-on learning, to serve through campus and community engagement, to explore unique solutions to distinct and interesting questions and to connect Montanans with the global community through research discoveries and outreach. The college has state-of-the-art classrooms and research facilities in the recently opened Animal Biosciences Building. We have a number of research and demonstration farms and plots within a few miles from the campus, including Bozeman Area Research and Teaching Farms, Fort Ellis Research Farm, Horticulture Farm, and the Post Agronomy Farm (<http://ag.montana.edu/info/BozemanOperations.htm>).

If Montana State University was awarded the bid to host the 2014 NACTA Conference, an MSU faculty committee of 10 current NACTA members and engaged teaching faculty are highly enthusiastic about this opportunity to host. They have agreed to assist with the NACTA conference. Our college administration is supportive of this bid, and endorses our effort to host the 2014 NACTA Conference. Our MSU Conference Services (<http://www.montana.edu/wwwcf/>) has already agreed to help us with the meeting planning and execution, logistics, promotion, etc. The Montana State University Strand Union Building and Conference Services (<http://www.montana.edu/wwwcf/meetings.php#sub>) would offer an excellent and centralized venue in which to host the 2014 NACTA Conference. On-campus housing opportunities, a substantial number of local hotels, and camping facilities would offer a variety of housing options to conference attendees and their families.

Founded in 1893 as a Land Grant University, Montana State University is composed of eight academic colleges and a graduate school and boasts a friendly, supportive faculty and campus environment. Currently, the University hosts an enrollment of over 14,000 students, including approximately 1,900 graduate students. MSU is classified as one of 108

*Agricultural Economics
and Economics*

Agricultural Education

*Animal and Range
Sciences*

*Immunology and Infectious
Diseases*

*Land Resources and
Environmental Sciences*

*Plant Sciences and
Plant Pathology*

Research Centers

**Office of the
Dean and Director**

202 Linfield Hall
P.O. Box 172860
Bozeman, MT 59717-2860

Tel (406) 994-3681
Fax (406) 994-6579
<http://ag.montana.edu>

Mountains & Minds

NACTA Foundation Report - June 2014 – Tom Lindahl & Marilyn Parker

- Total Net Assets - \$135,525

NACTA Foundation Savings Account – DL Evans Bank, Rupert, ID

- Current amount as of 5-31-14, \$13,864
- August 8-6-13 from Tracy Dougher, Montana State University, donated her award money back to NACTA to be used for the 2014 Montana State University NACTA Conference (\$1000.00, Ck # 1633, 7-17-13)
- December 30, 2013 from Kevin Donnelly, Kansas State University, for the NACTA Judging Conference Coaching Award (\$1,000, Ck # 4634, 12-27-13)

University of Wisconsin-Platteville Development Fund Report

- Accounting firm of Deagle & Ames of Twin Falls, Idaho compiled the following report from the University of Wisconsin Foundation-Platteville report through Tom Lindahl
- Total Assets in UW fund is \$101,252
- Temporarily restricted funds \$17,409

NORTH AMERICAN COLLEGES & TEACHERS OF AGRICULTURE FOUNDATION, INC.
 STATEMENT OF FINANCIAL POSITION
 AS OF MAY 31, 2014

ASSETS

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total May 31, 2014</u>
<u>Assets</u>				
Cash	\$ 13,864	\$ -	\$ -	\$ 13,864
Investments	-	17,409	101,252	118,661
Total Assets	\$ 13,864	\$ 17,409	\$ 101,252	\$ 132,525

LIABILITIES AND NET ASSETS

<u>Liabilities</u>				
None	\$ -	\$ -	\$ -	\$ -
<u>Net Assets</u>				
Unrestricted				
Undesignated	-	-	-	-
Board designated	13,864	-	-	13,864
Total Unrestricted	13,864	-	-	13,864
Temporarily restricted	-	17,409	-	17,409
Permanently restricted	-	-	101,252	101,252
Total Net Assets	13,864	17,409	101,252	132,525
Total Liabilities and Net Assets	\$ 13,864	\$ 17,409	\$ 101,252	\$ 132,525

See Accountants' Compilation Report.

NORTH AMERICAN COLLEGES & TEACHERS OF AGRICULTURE FOUNDATION, INC.
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED MAY 31, 2014

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total May 31, 2014</u>
<u>Revenue, Gain and Support</u>				
Contributions	\$ 1,000	\$ 1,000	\$ -	\$ 2,000
Dues	2,205	-	-	2,205
Interest income	7	-	-	7
Unrealized gain (loss)	-	8,488	-	8,488
Net assets released from restrictions	2,913	(2,913)	-	-
Total Revenue, Gain and Support	6,125	6,575	-	12,700
<u>Expenses</u>				
Supporting Services:				
Investment fees	1,913	-	-	1,913
Total Support Services	1,913	-	-	1,913
Program Services:				
Awards	3,500	-	-	3,500
Total Program Services	3,500	-	-	3,500
Total Expenses	5,413	-	-	5,413
Increase (Decrease) in Net Assets	712	6,575	-	7,287
Net Assets - Beginning	13,152	10,834	101,252	125,238
Net Assets - Ending	\$ 13,864	\$ 17,409	\$ 101,252	\$ 132,525

See Accountants' Compilation Report.