Wimba Room Instructions

Please review; **Procedure:**  1901.2 Computer and Network Usage at <http://www.ndus.edu/policies/ndus-policies/subpolicy.asp?ref=2551>.

These procedures apply to your wimba meeting room.

Wimba Account Information:

User Account Created for Cheryl Wachenheim

The Wimba Web address: <http://ndivnlc.wimba.com>

As Presenter:

Use the following to Log into your room:

User Name: NDSU\_cwachenheim

Password: NACTA

Give information to participants to access your room:

\*\*\* When you invite people to a meeting in your room you will need to give them:

1. The Wimba Web address: <http://ndivnlc.wimba.com>

2. Instruct them to run the Wimba Set Up Wizard

3. Instruct them to enter as a PARTICIPANT.

 Room ID: NDSU\_wachenheim

 Name: [they type in their name]

Instruct your participants to always use the **“exit”** to close room not to use the “X”.