

# Tarleton State University

## Department Head Position

HEAD - DEPARTMENT OF AGRICULTURAL SERVICES & DEVELOPMENT  
COLLEGE OF AGRICULTURE AND HUMAN SCIENCES  
TARLETON STATE UNIVERSITY, Stephenville, TX

General Description: Tarleton State University seeks a visionary to lead a department that offers a broad base of curriculum areas with 13 full-time and several adjunct faculty, 450 undergraduate students, and 20 graduate students. The department offers BS degrees in Agricultural Services and Development (Agricultural Education, Extension Education, and Agricultural Communication), Family and Consumer Sciences (Child and Family Studies, Consumer Economics, Fashion Merchandising, and Nutrition), and International Agriculture. The department also offers the MS in Agricultural and Consumer Resources. This is a newly merged department formerly consisting of the Agricultural Services and Development and Human Sciences departments.

Qualifications: The position requires a terminal degree within one of the disciplines offered in the department and evidence of administrative leadership experience in teaching, research, and service. Applicants must provide evidence of having completed at least seven years of college teaching with pertinent professional experience and/or research activities. Candidates should clearly demonstrate vision and leadership potential. All applicants must possess credentials qualifying him/her for tenure-track or tenured appointment at the rank of Associate or Full Professor. Preference will be given to candidates with prior experience as a department head or chair.

Appointment: This is a 12-month, tenure-track/tenured, 50% administration, 50% teaching position (minimum of 15 semester hours per academic year), to include research and service. Academic rank will be commensurate with experience; tenure may or may not be awarded at hiring.

Salary: Commensurate with qualifications and experience.

Major Duties and Responsibilities: The primary duties of this position include curriculum development and management; program assessment; faculty and staff evaluation; student recruitment and advisement; departmental leadership and mentoring; management of departmental budget; departmental strategic planning; participation in necessary institutional functions such as college committees and student organization sponsorship; and other duties as assigned.

Location: Stephenville (pop. 17,000) is located approximately 70 miles southwest of the Dallas-Fort Worth metroplex. Tarleton State University, a member of the Texas A&M University System, has an enrollment of approximately 8,000 students.

Application Procedure and Deadlines: Applications must be submitted through [jobs.tarleton.edu](http://jobs.tarleton.edu) and will be accepted until March 1, 2010, or until a qualified candidate is identified. Prospective candidates should submit an application consisting of a letter of interest, transcripts, statement of professional goals and philosophy of administrative leadership, and a curriculum vita with names (including telephone numbers and addresses) of five professional references. Proposed starting date is June 1, 2010. Further information regarding the position or the application process can be obtained by contacting:

Dr. Jim Mueller, Search Committee Chair  
Box T-0070, Autry Building  
Tarleton State University  
Stephenville, TX 76402  
Phone: (254) 968-9216  
FAX: (254) 968-9300  
e-mail: [mueller@tarleton.edu](mailto:mueller@tarleton.edu)

See the Department of Agricultural Services & Development homepage at:  
<http://www.tarleton.edu/agservices/>  
<http://www.tarleton.edu/humansciences/>

Tarleton State University is an AFFIRMATIVE ACTION/EQUAL OPPORTUNITY INSTITUTION and applications will be accepted without regard to age, race, color, sex, or national origin. Applicants must have proof of legal authority to work in the United States.